



Risk Assessment Policy

Effective risk assessment is an essential part of our safeguarding and health and safety procedures and enables us to identify potential hazards, reduce risks and promote children's wellbeing in line with the *Statutory Framework for the Early Years Foundation Stage*, while supporting opportunities for play, exploration and learning.

We recognise that children learn through active play and exploration. Our aim is not to eliminate all risk, but to identify and manage risks appropriately, allowing children to develop confidence, resilience and independence within a safe and supportive environment.

Kids2Day Pre-School will:

- Maintain a safe and secure environment.
- Carry out suitable and sufficient risk assessments where required.
- Complete daily safety checks of the indoor and outdoor environment.
- Encourage staff to remain vigilant and carry out dynamic risk assessments throughout the day.
- Ensure staff receive appropriate health and safety information and training.
- Review accidents, incidents and near misses to identify areas for improvement.
- Promote a balanced approach to risk that supports children's learning and development.

Risk assessments will be carried out:

- whenever there is any change to equipment or resources
- when there is any change to the setting's premises
- when the particular needs of a child necessitates this
- when we take the children on an outing or visit.

It is the responsibility of the manager to ensure that risk assessments are conducted, monitored and acted upon.

Not all risk assessments need to be written down. Staff will decide, in consultation with the manager, which risk assessments need to be formally recorded. However risk assessments related to employment and the working environment will always be recorded in writing so that staff can refer to them.

If changes are required to the setting's policies or procedures as a result of the risk assessment, the manager will update the relevant documents and inform all staff.

Daily checks

Before the children arrive at the setting each day, we will complete a daily environment check form/carry out a visual inspection of the equipment and the whole premises (indoors and out). Environment check forms will be reviewed regularly, to ensure that hazards are

removed, and repairs are implemented in a timely manner. During the course of the session, staff will remain alert to any potential risks to health and safety.

If a member of staff discovers a hazard during the course of a session, they will make the area safe (e.g by cordoning it off) and then notify the manager. The manager will ensure that any actions needed to prevent the immediate hazard have been taken and will implement measures to prevent the incident from recurring.

Recording dangerous events

The manager will record all accidents and dangerous events on the **Hazard or Accident Record** sheets as soon as possible after the incident. If the incident affected a child the record will be kept on the child's file. The setting will monitor **Hazard and Accident Records** to see whether any pattern to the occurrences can be identified.

Individual Risk Assessments

Individual risk assessments will be completed where a child or member of staff has specific needs or circumstances that may affect their health, safety or wellbeing. Assessments will identify any risks, outline appropriate control measures, and be reviewed regularly or whenever circumstances change. For children, assessments will be developed in partnership with parents and, where appropriate, external professionals. Reasonable adjustments will be made to support both children and staff where required.

Related policies

See our related policies: **Fire evacuation and Risk Assessment, Health and Safety, and Manual Handling.**

This policy was adopted by: Kids2Day preschool	Date: 04.08.26
To be reviewed: August 27	Signed:

Written in accordance with the *Statutory Framework for the Early Years Foundation Stage (2026): Safeguarding & Welfare Requirements: Safety & suitability of premises [3.80-3.81] risk assessment [3.93]*