



Illness and Accidents

At Kids2Day Pre-School we will deal promptly and effectively with any illnesses or injuries that occur while children are in our care. We take all practical steps to keep staff and children safe from communicable diseases.

All parents or carers must complete the **medical permissions** when their child joins the Preschool, requesting permission for emergency medical treatment for their child in the event of a serious accident or illness.

We will record any accidents or illnesses, together with any treatment given, on an **Incident Form** or **Accident Form** as appropriate, which the parent or carer will be asked to sign when they collect the child. Any head injuries a parent will be called to be informed, and regular checks of the child record throughout a three day period.

Kids2Day Pre-School cannot accept children who are ill. If any children are ill when they first arrive, we will immediately notify their parents or carers to come and collect them. Any children who have been ill should not return to the Pre-School until they have fully recovered, or until after the minimum exclusion period has expired (see table at the end of this policy).

First aid

All Pre-School's staff have current Paediatric first aid certificates having attended a 12 hour paediatric first aid course, which complies with the requirements of Annex A of the EYFS. Any new staff will undertake a Paediatric first-aid course if not qualified and will not deal with first aid incidents until qualified. First aid training will be renewed every three years. To ensure that there is a qualified first aider present and available at all times when the Pre-School is running, we will take into account the number of children and layout of the premises to ensure that first aiders are able to respond quickly to any incident.

The location of the first aid box is visible and located in the main hallway opposite children toilets and a portable minor first aid kits are within staff bum bags, and portable first aid kit available in office to take out on outings. The manager/Deputy Manager regularly checks the contents of the first aid box to ensure that they are up to date, appropriate for children and comply with the Health and Safety (First Aid) Regulations 1981.

The Manager will ensure that a first aid kit is taken on all outings and that at least one member of staff on the outing holds a current paediatric first aid certificate.

Procedure for a minor injury or illness

The first aider at the session will decide upon the appropriate action to take if a child becomes ill or suffers a minor injury.

- If a child becomes ill during a session, the parent or carer will be asked to collect the child as soon as possible. The child will be kept comfortable and will be closely supervised while awaiting collection. A **illness/going home** form is completed and parent signs on collection.
- If a child complains of illness which does not impair their overall wellbeing, the child will be monitored for the rest of the session and the parent or carer will be notified when the child is collected.
- If a child suffers a minor injury, first aid will be administered and the child will be monitored for the remainder of the session. If necessary, the child's parent will be asked to collect the child as soon as possible. A **illness/going home** form is completed and parent signs on collection.

Procedure for a major injury or serious illness

In the event of a child becoming seriously ill or suffering a major injury, the first aider at the session will decide whether the child needs to go straight to hospital or whether it is safe to wait for their parent or carer to arrive.

- If the child needs to go straight to hospital, we will call an ambulance and a member of staff (key person if possible) will go to the hospital with the child. The staff member will take the child's **Medical permissions** with them and will consent to any necessary treatment (as approved by the parents).
- We will contact the child's parents or carers with all urgency, and if they are unavailable we will call the other emergency contacts that we have on file for the child.
- After a major incident the manager and staff will review the events and consider whether any changes need to be made to the Pre-School's policies or procedures.
- We will notify Ofsted and child protection agencies in the event of any serious accident or injury to a child in our care as soon as reasonably possible and within 14 days at the latest.
- We will notify HSE under RIDDOR in the case of a death or major injury on the premises (eg broken limb, amputation, dislocation, etc – see the HSE website for a full list of reportable injuries).

Communicable diseases and conditions

If a case of head lice is found at the Pre-School, the child's parents or carers will be discreetly informed when they collect the child. Other parents will be warned to check their own children for head lice, but care will be taken not to identify the child affected.

If an infectious or communicable disease is detected on the Pre-School's premises, we will inform parents and carers as soon as possible.



If there is an incident of food poisoning affecting two or more children looked after at the Pre-School the Manager will inform Ofsted as soon as possible and within 14 days at the latest.

If there is an outbreak of a notifiable disease at the Pre-School, we will inform the local health protection unit, HSE under RIDDOR (if appropriate), and Ofsted.

Useful contacts

Public health in Hampshire Team 0300 555 1386 email

public.health@hants.gov.uk

Ofsted: 0300 123 1231

RIDDOR Incident Contact Unit: 0345 300 9923

This policy was adopted by: Kids2Day Pre-School	Date: 10.02.26
To be reviewed: Feb 2027	Signed:

Written in accordance with the *Statutory Framework for the Early Years Foundation Stage (2025): Safeguarding and Welfare Requirements: Staff Qualifications, Training, Support and Skills [3.29], Accident or injury [3.77-3.78], Food and drink [3.62], safer eating [3.63 - 3.70], paediatric first aid [3.36-3.39] and Annex A: Criteria for effective PFA training, [p46].*

Minimum exclusion periods for infectious conditions and diseases

Disease/Condition	Exclusion period
Athletes foot	None, individuals should not be bare foot at the setting.
Chicken Pox	At least 5 days from onset of rash and Until all vesicles (spots) have crusted over
Cold Sores	None. Avoid contact with sores
Conjunctivitis	None
Covid-19	Should not attend if high temp and unwell. If positive test for COVID should not attend for 3 days
Diphtheria*	Exclusion always necessary, consult local Health Protection Team
Diarrhoea and Vomiting	48 hours after last episode of diarrhoea or vomiting
Glandular Fever	None
Gastro-enteritis, E. Coli, Food Poisoning, Salmonella and Dysentery	48 hours after last episode of diarrhoea – further exclusion may be required for some children
Hand, Foot and Mouth disease	None
Headlice	None
Hepatitis A*	Until 7 days after onset of jaundice
Hepatitis B* and C*	None
High temperature	24 hours
HIV/AIDS	None
Impetigo	Until lesions are crusted and healed, or 48 hours after starting antibiotic treatment
Influenza (Flu)	Until recovered
Measles*	4 days from onset of rash
Meningitis*	Until recovered
Molluscum Contagiosum	None
Mpox	until confirmed safe to return
MRSA	None
Mumps*	5 days from onset of swollen glands
Pertussis* (Whooping cough)	2 days from commencing antibiotic treatment or 14 days from the onset if antibiotics not given
Ringworm	Exclusion not usually required
Rubella* (German Measles)	5 days from onset of rash
Scabies	24hrs after Until first treatment has been given
Scarlet fever*	24 hours after starting antibiotic treatment
Slapped Check, Fifth Disease	None (once rash has developed)
Threadworms	None
Tonsillitis	None
Tuberculosis*	at least 2weeks after start of antibiotics. Consult local Health Protection Team



Typhoid*, Paratyphoid*	48 hours after last episode of diarrhoea – further exclusion may be required for some children
Warts (including Verruca)	None. Verruca sufferers should keep feet covered

* Denotes a notifiable disease. If in any doubt contact local health services for further information.